

**Luxembourg – Building services – Provision of FM Service Desk Service**

OJ S 71/2025 10/04/2025

**Contract or concession notice – standard regime****Services**

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**1. Buyer****1.1. Buyer**

Official name: European Stability Mechanism (ESM)

Email: [procurement@esm.europa.eu](mailto:procurement@esm.europa.eu)

Legal type of the buyer: International organisation

Activity of the contracting authority: Economic affairs

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**2. Procedure****2.1. Procedure**

Title: Provision of FM Service Desk Service

Description: The ESM requires a single provider to provide facilities management service desk services to the ESM. The Service Provider will support the ESM Facilities Management Team in conducting operational support services and coordination services of third-party providers, under the supervision of the FM Team. In addition, the Service Provider needs to provide sustainability services, additional third-party provider coordination, project management and support services, badge management, occupational health and safety (OHS) services and inventory management as optional services.

Procedure identifier: 999d1670-894f-4cc8-ae9c-6cd3f04ccb78

Internal identifier: PRC0003380

Type of procedure: Other single stage procedure

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 71315000 Building services

**2.1.2. Place of performance**

Postal address: 6a Circuit de La Foire Internationale

Town: Luxembourg

Postcode: 1347

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

**2.1.4. General information**

Legal basis:

Other

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services, and works on its own behalf and for its own account pursuant to the ESM procurement policy as published on the ESM website.

**2.1.6. Grounds for exclusion**

Sources of grounds for exclusion: Notice

Bankruptcy: As indicated in the procurement documents

Breaching obligation relating to payment of social security contributions: As indicated in the procurement documents

Breaching of obligations in the fields of social law: As indicated in the procurement documents

Breaching of obligations in the fields of labour law: As indicated in the procurement documents

Breaching of obligations in the fields of environmental law: As indicated in the procurement documents

Breaching obligation relating to payment of taxes: As indicated in the procurement documents

Grave professional misconduct: As indicated in the procurement documents

Conflict of interest due to its participation in the procurement procedure: As indicated in the procurement documents

Agreements with other economic operators aimed at distorting competition: As indicated in the procurement documents

## 5. Lot

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### 5.1. Lot: LOT-0001

Title: Provision of FM Service Desk Service

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Internal identifier: PRC0003380

#### 5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 71315000 Building services

#### 5.1.2. Place of performance

Postal address: 6a Circuit de La Foire Internationale

Town: Luxembourg

Postcode: 1347

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

#### 5.1.3. Estimated duration

Duration: 48 Months

#### 5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

This procurement is also suitable for small and medium-sized enterprises (SMEs): yes

#### 5.1.9. Selection criteria

Sources of selection criteria: Procurement document

#### 5.1.10. Award criteria

Criterion:  
Type: Quality  
Description: as stated in the procurement documents  
Criterion:  
Type: Price  
Description: as stated in the procurement documents

#### **5.1.11. Procurement documents**

Languages in which the procurement documents are officially available: English  
Deadline for requesting additional information: 12/05/2025 11:00:00 (UTC+2) Eastern European Time, Central European Summer Time  
Address of the procurement documents: <https://www.esm.europa.eu/how-we-work/procurement>

#### **5.1.12. Terms of procurement**

Terms of submission:  
Electronic submission: Required  
Address for submission: <https://in-tendhost.co.uk/esm/asp/Home>  
Languages in which tenders or requests to participate may be submitted: English  
Electronic catalogue: Not allowed  
Variants: Not allowed  
Deadline for receipt of tenders: 19/05/2025 11:00:00 (UTC+2) Eastern European Time, Central European Summer Time  
Deadline until which the tender must remain valid: 6 Months  
Terms of contract:  
The execution of the contract must be performed within the framework of sheltered employment programmes: No  
Electronic invoicing: Allowed  
Electronic ordering will be used: no  
Electronic payment will be used: yes

#### **5.1.15. Techniques**

Framework agreement: No framework agreement  
Information about the dynamic purchasing system: No dynamic purchase system  
Electronic auction: no

#### **5.1.16. Further information, mediation and review**

Review organisation: European Stability Mechanism (ESM)  
Organisation providing more information on the review procedures: European Stability Mechanism (ESM)  
Organisation receiving requests to participate: European Stability Mechanism (ESM)  
Organisation processing tenders: European Stability Mechanism (ESM)

## 8. Organisations

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### **8.1. ORG-0001**

Official name: European Stability Mechanism (ESM)  
Registration number: 20128400045  
Postal address: 6a Circuit de la Foire Internationale  
Town: Luxembourg  
Postcode: 1347

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: Mr. Ampeglio Amore

Email: [procurement@esm.europa.eu](mailto:procurement@esm.europa.eu)

Telephone: +352 2609620

Internet address: <https://www.esm.europa.eu/>

Buyer profile: [https://www.esm.europa.eu/how-we-work/procurement#headline-procurement\\_opportunities](https://www.esm.europa.eu/how-we-work/procurement#headline-procurement_opportunities)

**Roles of this organisation:**

Buyer

Organisation receiving requests to participate

Organisation processing tenders

Review organisation

Organisation providing more information on the review procedures

**8.1. ORG-0000**

Official name: Publications Office of the European Union

Registration number: PUBL

Town: Luxembourg

Postcode: 2417

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: [ted@publications.europa.eu](mailto:ted@publications.europa.eu)

Telephone: +352 29291

Internet address: <https://op.europa.eu>

**Roles of this organisation:**

TED eSender

Notice information

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Notice identifier/version: 9007e667-4ca5-4054-acc8-ddbf81079b0f - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 08/04/2025 15:00:06 (UTC)

Languages in which this notice is officially available: English

Notice publication number: 233815-2025

OJ S issue number: 71/2025

Publication date: 10/04/2025