

**Luxembourg – Insurance services – Provision of independent insurance broker services****OJ S 124/2024 27/06/2024****Contract or concession notice – standard regime****Services****1. Buyer**

---

**1.1. Buyer**

Official name: European Stability Mechanism (ESM)

Legal type of the buyer: International organisation

Activity of the contracting authority: Economic affairs

**2. Procedure**

---

**2.1. Procedure**

Title: Provision of independent insurance broker services

Description: The ESM intends to conclude a contract (the “Contract”) for four years with an experienced broker (the “Service Provider”) for the provision of insurance brokerage services (the “Services”). The Service Provider is required to offer optimal solutions for various current and future insurance needs, including but not limited to: • Financial and professional liability • Commercial building property insurance • Civil liability insurance • Car Insurance

Procedure identifier: ba11d0d5-5e7e-4f1e-b8a4-5f4dff33c73c

Internal identifier: RD-22-IB-AG-23

Type of procedure:

Negotiated with prior publication of a call for competition / competitive with negotiation

The procedure is accelerated: no

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 66510000 Insurance services

Additional classification (cpv): 66515200 Property insurance services, 66514110

Motor vehicle insurance services, 66518100 Insurance brokerage services

**2.1.2. Place of performance**

Postal address: 6a Circuit de La Foire Internationale

Town: Luxembourg

Postcode: 1347

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

**2.1.4. General information**

Legal basis:

Other

Neither Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014 nor Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 (as amended) apply to the ESM. The ESM procures supplies, services, and works on its own behalf and for its own account pursuant to the ESM procurement policy as published on the ESM website

### 2.1.6. Grounds for exclusion:

Guilty of grave professional misconduct: As indicated in the procurement documents

Payment of social security contributions: As indicated in the procurement documents

Breaching of obligations in the fields of environmental law: As indicated in the procurement documents

Breaching of obligations in the fields of labour law: As indicated in the procurement documents

Breaching of obligations in the fields of social law: As indicated in the procurement documents

Conflict of interest due to its participation in the procurement procedure: As indicated in the procurement documents

## 5. Lot

---

### 5.1. Lot: LOT-0001

Title: Provision of independent insurance broker services

Description: The ESM intends to conclude a contract (the "Contract") for four years with an experienced broker (the "Service Provider") for the provision of insurance brokerage services (the "Services"). The Service Provider is required to offer optimal solutions for various current and future insurance needs, including but not limited to: • Financial and professional liability • Commercial building property insurance • Civil liability insurance • Car Insurance

Internal identifier: RD-22-IB-AG-23

#### 5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 66510000 Insurance services

Additional classification (cpv): 66518100 Insurance brokerage services

#### 5.1.2. Place of performance

Postal address: 6a Circuit de La Foire Internationale, 1347 Kirchberg Luxembourg

Town: Luxembourg

Postcode: 1347

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

#### 5.1.3. Estimated duration

Duration: 48 Months

#### 5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

This procurement is also suitable for small and medium-sized enterprises (SMEs)

#### 5.1.9. Selection criteria

Criterion:

Type: Economic and financial standing

Description: Selection criteria as stated in the procurement documents

Criterion:

Type: Technical and professional ability

Description: Selection criteria as stated in the procurement documents

Criterion:

Type: Suitability to pursue the professional activity

Description: Selection criteria as stated in the procurement documents

Information about the second stage of a two-stage procedure:

The buyer reserves the right to award the contract on the basis of the initial tenders without any further negotiations

#### **5.1.10. Award criteria**

Criterion:

Type: Quality

Description: as indicated in the tender documents

Criterion:

Type: Price

Description: as indicated in the tender documents

#### **5.1.11. Procurement documents**

Languages in which the procurement documents are officially available: English

Deadline for requesting additional information: 15/07/2024 11:00:00 (UTC+2)

Address of the procurement documents: <https://www.esm.europa.eu/how-we-work/procurement>

#### **5.1.12. Terms of procurement**

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.esm.europa.eu/how-we-work/procurement>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Deadline for receipt of tenders: 25/07/2024 11:00:00 (UTC+2)

Terms of contract:

Electronic invoicing: Allowed

Electronic ordering will be used: no

Electronic payment will be used: yes

#### **5.1.15. Techniques**

Framework agreement: No framework agreement

Information about the dynamic purchasing system: No dynamic purchase system

#### **5.1.16. Further information, mediation and review**

Mediation organisation: European Stability Mechanism (ESM)

Review organisation: European Stability Mechanism (ESM)

Organisation providing more information on the review procedures: European Stability Mechanism (ESM)

Organisation processing tenders: European Stability Mechanism (ESM)

## 8. Organisations

---

### **8.1. ORG-0001**

Official name: European Stability Mechanism (ESM)

Registration number: 20128400045

Postal address: 6a Circuit de la Foire Internationale

---

Town: Luxembourg  
Postcode: 1347  
Country subdivision (NUTS): Luxembourg (LU000)  
Country: Luxembourg  
Contact point: Ms. Dr Asta Gerhardt  
Email: [procurement@esm.europa.eu](mailto:procurement@esm.europa.eu)  
Telephone: +352 2609620  
Internet address: <https://www.esm.europa.eu/>  
Buyer profile: <https://www.esm.europa.eu/how-we-work/procurement>

**Roles of this organisation:**

Buyer  
Organisation processing tenders  
Review organisation  
Organisation providing more information on the review procedures  
Mediation organisation

## 11. Notice information

---

### 11.1. Notice information

Notice identifier/version: 14c05d43-0af6-4e3e-8ebf-167f275475ac - 01  
Form type: Competition  
Notice type: Contract or concession notice – standard regime  
Notice dispatch date: 20/06/2024 07:52:09 (UTC)  
Languages in which this notice is officially available: English

### 11.2. Publication information

Notice publication number: 380452-2024  
OJ S issue number: 124/2024  
Publication date: 27/06/2024